

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

Minutes of the Board of Trustees Virtual Meeting

September 18, 2024

Present were: Chairperson: Ruth Fenwick

Board Trustees: Bev Abbott
Ryan Baptiste
Rod Blakelock
Patty Butler
Kaiyla Hoffmann
Tiffany Monk
Robert Van der Wijst
Joseph Vella

Also attending: McMurrich/Monteith Representative: Vicky Roeder-Martin
CEO: Nieves Guijarro

1 Call to order With a quorum present CEO called the meeting to order at 7:02 p.m.

2 Approval of Meeting Agenda **MOTION 398/24** IT WAS MOVED BY: B. Abbott
AND SECONDED BY: R. Van der Wijst

That the virtual meeting agenda of the Board of Trustees of September 18, 2024 be accepted as presented.

CARRIED

3 Declaration of conflict of interest No conflicts were declared

4 Approval of consent Agenda **MOTION 399/24** IT WAS MOVED BY: R. Blakelock
AND SECONDED BY: P. Butler

That the consent agenda of the Board of Trustees virtual meeting of September 18, 2024 be approved as presented.

- a)** Resolution to accept the minutes of **August 2024**
- b)** Resolution to accept the CEO's Report of **August 2024**
- c)** Armour Township Financial Statement **August 2024**

CARRIED

**BFARUPL Board Minutes
September 18, 2024**

- 5 Business arising from the minutes** -The Lease Agreement with the Village of Burk’s Falls was revised by Councillor Baptiste and Trustee Van der Wijst and they shared their recommendations.

-Library Pay Equity Plan – Nieves will attend the Ontario Library Services and the Ontario Pay Equity Office to learn about the requirements of the Pay Equity Act.

- 6 Committee Reports** -Building/Fundraising Cmte
Tri-Council meeting in August discussed the importance of coming to a consensus on the location for the library project.
Option B being the anticipated site, a few matters roused during the discussions, such as cost to prepare the site and the need for a soil sample. Armour Township will arrange for the study to be done.

-Finance/Budget Cmte

Members discussed the 2025 Library Budget

MOTION 400/24 IT WAS MOVED BY: R. Blakelock
AND SECONDED BY: B. Abbott

That the 2025 library budget draft be accepted as presented.

-Personnel Cmte

No report

-Policy/Planning Cmte

Members Revised By-Law no. 4

MOTION 401/24 IT WAS MOVED BY: P. Butler
AND SECONDED BY: R. Baptiste

In accordance with the Public Libraries Act, section 16(1), the library board shall hold at least seven regular meetings in each year and at such other times as it considers necessary. While a library board may have standing committees, the Burk’s Falls, Armour & Ryerson Union Public Library Board will meet “as a whole” and only use ad hoc committees, as necessary, for special purposes.

CARRIED

Members Revised By-Law no. 19

MOTION 402/24 IT WAS MOVED BY: P. Butler
AND SECONDED BY: R. Blakelock

The accounts of the Board shall be audited by auditors appointed by the Municipality of the Township of Armour at the conclusion of each financial year and at such other time as the Board shall direct.

CARRIED

**BFARUPL Board Minutes
September 18, 2024**

- 7 Correspondence**
- The Canadian Federation of Library Associations has been working in three areas:
 - a) Navigating Copyright for Crown-Published Works: A Code of Best Practices for Libraries.
 - b) Intellectual Freedom Committee – developed a Statement on the Intellectual Freedom Rights of Children.
 - c) Indigenous Matters Committee – will develop a Community of Practice for Indigenous Information Professionals.
 - IDA (International Dyslexia Association) provided an update on the work done by the Ontario Human Rights Commission regarding equitable access to literacy which was a result of the Right to Read Inquiry report.
- 8 New Business**
- Income Tax Clinic 2025 received a grant to continue providing services in the community. Thank you Chairperson R. Fenwick for your dedication. There were 105 participants in 2024.
 - Members were informed of new training opportunities provided by: Ontario Library Association
 - Members were invited to consider representing the Northern Caucus in the upcoming Assembly of Library Board Members.
 - CEO received a letter of resignation from Dorothy Simcock. Members of the Board and library staff would like to wish Dorothy the best in her future endeavours. Thank you Dorothy for your dedication and hard work to make the library the place it is today.
- 9 Adjournment**
- MOTION 403/24** by P. Butler at 8:24 pm to adjourn.

CARRIED

Ruth Fenwick

Board Chairperson

November 20th, 2024

Date