

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

Minutes of the Board of Trustees Meeting

January 15, 2025

Present were:	Chairperson:	Ruth Fenwick
	Board Trustees:	Bev Abbott Rod Blakelock Sean Cotton Kaiyla Hoffman Robert Van der Wijst Joseph Vella

Regrets:	Patty Butler, Tiffany Monk McMurrich/Monteith Representative: Vicky Roeder-Martin
Also attending:	CEO: Nieves Guijarro

1	Call to order	With a quorum present CEO called the meeting to order at 7:00 p.m. The members of the Library Board welcome Sean Cotton, councillor for the Village of Burk's Falls
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2	Approval of Meeting Agenda	MOTION 409/25 IT WAS MOVED BY: S. Cotton AND SECONDED BY: J. Vella That the meeting agenda of the Board of Trustees of January 15, 2025 be accepted as amended: -Armour Resolution #16 -Change in signing officers
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CARRIED

3	Declaration of conflict of interest	No conflicts were declared
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4	Approval of consent Agenda	MOTION 410/25 IT WAS MOVED BY: R. Blakelock AND SECONDED BY: R. Van der Wijst
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That the consent agenda of the Board of Trustees meeting of January 15, 2025 be approved as presented.

- a)** Resolution to accept the minutes of **November 2024**
- b)** Resolution to accept the CEO's Report of **November & December 2024**
- c)** Armour Township Financial Statement **December 2024**

CARRIED

- 5 Business arising from the minutes**
- The Lease Agreement with the Village of Burk's Falls has not yet been signed. Councillor Cotton will do a follow up with clerk Denis Duguay.
 - Nieves presented the Revised 2025 Library Budget with updated percentages of library users from each municipality. The municipal contributions to the budget were, therefore, adjusted accordingly.
 - Trustee Vella inquired about the Financial Statements which show a shortfall. This is due to the annual operating grant late deposit from the provincial government. Nieves will provide an updated statement at the next regular meeting.
 - The Library Board received the Preliminary Geotechnical Investigation Report. John Theriault has requested an estimated cost to proceed based on the findings from the soil obtained.
- 6 Committee Reports**
- Building/Fundraising Cmte – No report
 - Finance/Budget Cmte – No report
 - Personnel Cmte – No report
 - Policy/Planning Cmte – No report
- Members will have an opportunity to select their preferred committees for 2025 at the next regular board meeting.**
- 7 Correspondence**
- The annual Library Grant from McMurrich/Monteith has been received
 - The 2024 Square Report (e-payments) was well received by library users. In many occasions, it was the preferred method of payment for services rendered.
 - The 2023 Ontario Public Libraries Climate Benchmarking Survey Report was circulated for members' information. An Infographic summary is available in the library.
 - The Information and Privacy Commissioner of Ontario Report for 2024 has been submitted.
- 8 New Business**
- Armour Resolution #16:
Councillor Blakelock shared with members of the Board the intent of the Township of Armour Council to withdraw from the Library Shared Agreement. The Public Library Act states that under a Library Union Agreement, a Municipality that wishes to withdraw from the agreement must give a year's notice to the other municipalities. The decision came as a result of Armour Township Council wishing to withdraw from all Shared Agreements currently in place.
 - Election of new Vice-Chairperson:
MOTION 411/25:
Joe Vella, Trustee representing Ryerson Township, was elected as the Vice-Chairperson for the Library Board by unanimous vote.
- CARRIED**
- Connectivity Funding has been offered to libraries in Ontario for the 2024-25 period. CEO submitted an application and funds are expected in February of 2025.
 - Library programs and events in the library are growing in popularity and attendance. The current limited area has urged library staff to request to the Seniors Group upstairs from the library the allowance of their room. Seniors Group requested a rental fee for the use of the space. Nieves and the volunteer facilitator, Nancy, have scheduled a presentation to the Seniors Group to reconsider their request.

**BFARUPL Board Minutes
January 15, 2025**

-Nieves shared with members the events scheduled in the Library for January 2025:
Library Birthday 129 Years servicing the community – Wednesday, January 22
Friends of the Library Open House will highlight their work to promote the Library –
Sunday, January 19
Family Literacy Day – our 12th Year! Sunday, January 26

9 Adjournment

MOTION 412/25 by K. Hoffman at 8:29 pm to adjourn.

CARRIED

Ruth Fenwick
Board Chairperson

March 19th, 2025
Date