

Burk's Falls, Armour & Ryerson Union Public Library

Our Vision

Access to knowledge for all

Our Mission

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming in various formats to meet the evolving interests and needs of our diverse and growing population.

Minutes of the Board of Trustees Virtual Meeting

November 20, 2024

Present were: Chairperson: Ruth Fenwick
Board Trustees: Bev Abbott
Rod Blakelock
Patty Butler
Tiffany Monk
Robert Van der Wijst
Joseph Vella

Regrets: Ryan Baptiste

Absent: Kaiyla Hoffmann

Also attending: McMurrich/Monteith Representative: Vicky Roeder-Martin
CEO: Nieves Guijarro

1 Call to order With a quorum present CEO called the meeting to order at 7:00 p.m.

2 Approval of Meeting Agenda **MOTION 404/24** IT WAS MOVED BY: B. Abbott
AND SECONDED BY: P. Butler

That the virtual meeting agenda of the Board of Trustees of November 20, 2024 be accepted as presented.

CARRIED

3 Declaration of conflict of interest No conflicts were declared

4 Approval of consent Agenda **MOTION 405/24** IT WAS MOVED BY: R. Blakelock
AND SECONDED BY: P. Butler

That the consent agenda of the Board of Trustees virtual meeting of November 20, 2024 be approved as presented.

- a)** Resolution to accept the minutes of **September 2024**
- b)** Resolution to accept the CEO's Report of **October 2024**
- c)** Armour Township Financial Statement **October 2024**

CARRIED

**BFARUPL Board Minutes
November 20, 2024**

- 5 Business arising from the minutes** -Members discussed the current Lease Agreement with the Village of Burk’s Falls. A recommendation was added to address the parking lot situation in the winter. Trustee R. Van der Wijst will address the Village council at their next Council Meeting.
-A resolution was passed in support of increasing funding for libraries and museums initiated by the Town of Fort Erie and the Town of Lincoln.
-Members were reminded of the benefits to attend the Virtual Conference for Board Members, facilitated by the Ontario Library Services.
- 6 Committee Reports** -Building/Fundraising Cmte
Library Project as of date is in the process of completing a soil study for the location at 150 Huston Street, Burk’s Falls.

-Finance/Budget Cmte
No report
-Personnel Cmte
No report
-Policy/Planning Cmte
No report
- 7 Correspondence** -CEO completed the Annual Capital Expenditure Report
-Library staff has completed the training and configuration of the new system to handle Inter-Library Loans.
-CEO submitted the application for the Library Operating Grant.
- 8 New Business** -Members discussed the December 2024 library board meeting
- MOTION 406/24** IT WAS MOVED BY: R. Blakelock
AND SECONDED BY: B. Abbott
- To opt out of the December 2024 Library Board Regular meeting
- CARRIED**
- Members discussed End of Year recognition for library staff
- MOTION 407/24** IT WAS MOVED BY: P. Butler
AND SECONDED BY: R. Van der Wijst
- To approve a Year-End-Recognition for Library Staff not to exceed \$800.00
- CARRIED**
- Ontario Public Library Week** was celebrated in collaboration with libraries across Ontario by highlighting the contributions of libraries and their staff to a better quality of living in their communities.
- 9 Adjournment** **MOTION 408/24** by R. Blakelock at 7:30 pm to adjourn.
- CARRIED**

Ruth Fenwick
Board Chairperson

January 15, 2025
Date